Board members present: K. Eberts, A. Polk, J. Landreville, R. Eberts, J. Porter
Members present: J. Sitz, R. Dunn

Approval of Minutes: Motion made by JL to approve the minutes from January 24, 2018; 2nd by JP. Ayes: 5 Nays: 0 Abstain: 0. Motion passed.

LCAAC Treasurer's Report. JL reported the following balances:
    01 savings = $2,376.91
    02 savings =   196.70 (Night Walk)
    05 savings =   396.69 (Events)
    75 checking =   542.23

    Total: $3,512.53

Old Shell Gallery Financial Report: RE presented two reports. One for the 2017 Income/Expense and the report for taxes. Both are attached. OSG will be starting the season with $1,311.60. $1800 for rent has already been paid and $400 to Cloverland has been prepaid.

Correspondence: We received a notice from iDNS (Internet Domain Name Services) to renew out domain name for our internet at OSG. We are looking into another internet provider, so we will not be renewing.

New Members: None

Old Business:
    Gallery Committee Report: RE reported that the Gallery Committee met in January and will meet again in March. We will be putting a great deal of effort into our Events this season. We need to increase sales and bring in more people. We also need more people on the Events Committee. Right now, the committee consists of R. Eberts, K. Eberts, R. Dunn & S. Wirtz. Anyone interested is serving on this committee, please contact K. Eberts. And, if anyone has an idea for an Event, please let us know.

    The Committee hopes all artists are working hard this winter on their art so that the Gallery will be full when we open at the end of May.

    The Committee is looking at possibly changing the hours, and even the days, we will be open. We have put together a spreadsheet of sales vs days of the week. We will look at this closely to determine the best times to be open.

    We will also be getting better internet and a new tablet. We will stay with The Square but will update to a chip reader (you will also be able to swipe).

    Membership Committee: K. Eberts reported for L. Bohn who was not in attendance. Renewal membership letters went out to 26 artists. Four members will not be renewing; 6 artists did not meet our requirements and were not invited back. We have received renewals for 20 artists. At our Annual Meeting it was suggested we discuss raising our membership fee.

    Website Committee: K. Eberts & A. Polk are working on revising our website. All artists will be receiving a questionnaire and from that they will write the artists' profile. L. Bohn has volunteered to take everyone's picture for the website. The questionnaires should be returned to Katie or Amy.

    This committee would also like to know of any shows, awards or events the artists are participating in or receiving. They want to share these items on Instagram & Facebook. They are also asking that we invite our friends to "like" our pages.

It was decided to stay with Weebly.

Check out our website...it is looking great!

Policies & Procedures: J. Porter presented 3 policies: 1) Correspondence 2) Dues 3) Non-member participation (Pilot Program).

A motion was made by AP, 2nd by RE to accept the Correspondence Policy which reads as follows:

> To facilitate maximum efficiency, all correspondence to LCAAC members, with the exception of event sign-up forms and membership applications, will be sent via e-mail and be posted on the official LCAAC website. If a member does not have an e-mail address, they will be personally responsible to access co-operative information through the aforementioned website.

> Vote: Aye: 5   Nay: 0 Abstain: 0   Motion passed.

A motion was made by AP, 2nd by JL to accept the Dues Policy as follows:

> The LCAAC dues are $10.00 annually. The membership term is from January 1 to December 31. Membership begins upon Board approval and receipt of dues. Membership must be active one month prior to participation in any LCAAC event.

> Vote: Aye: 5, Nay: 0 Abstain: 0 Motion passed

The 3rd policy, Non-member Participation, was voted on, and approved, at our Annual Meeting in July of 2017.

MAD Committee: JL has volunteered to chair this committee, and they met on Monday, Feb. 18. Members are S. Wirtz, J. Houghtaling & A. Polk.

This event is being moved back to Sunday, July 22, 10 a.m. – 4 p.m. The application has been sent to the Township to reserve the marina for that date. The committee is open to suggestions for musicians. L. Sattler has offered to help with the kids' tent; more help is also needed. S. Wirtz is willing to do the poster again this year, unless someone else would like to give it a try. Let the committee know of your interest. They are also interested in any innovative ideas you might have for this event.

New board members: No one has expressed an interest. We will leave the Board at 5 members.

Art in the Park (a chairperson is needed): J. Porter will ask D. Sheridan if she is interested in co-chairing this event.

LCAAC Member Show at Alberta House: All our members are welcome to participate. All work should be labeled with a title & cost. An inventory sheet should also be prepared. The show will run from April 3 – 28. Set up is April 2 (11-4); tear down is April 29-30. Alberta House will take 30% of sales. There will be a reception on Friday, April 6 from 5 – 7 p.m. If you are interested in submitting some pieces, please call Katie Eberts.

NEW BUSINESS

Community Foundation Grants: A. Polk asked if we want to apply for a grant. There is an interest, but she will check to make sure we qualify to apply. In the meantime, the Board will think about what we need funds for.

Art Share/Meet up at The Hive: March 16, 6-7:30 p.m. Bring artwork to share.

Miscellaneous Items: 1) The Board would like PUNCH LISTS for MAD & AP.

2) J. Sitz will send the Student Policy to Julie Porter.
3) J. Porter would like the Gallery Policies

Our next meeting is March 28, 6 p.m. at the Clark Township Building.

ADJOURNMENT: A motion was made by AP, 2nd by JL to adjourn the meeting at 7:40 p.m. All in favor.

Submitted by Roxanne Eberts, secretary