

# Les Cheneaux Area Artisan Cooperative Meeting Minutes

October 24, 2018

## **Board members present**

Amy Polk, Julie Porter, Lisa Bohn, Cindy Lyons (by phone), Reinhold Friebertshauser (by phone)

## **Board members absent**

Roxanne Eberts

## **Members present**

Jan Sitz, Rick Shapero, Carl TerHaar, Katie Eberts, Linda Sattler, Elizabeth Carrington (by phone), Mary Welter (by phone)

## **The meeting was called to order at 6:05 p.m.**

### **I. Review of the Minutes**

A motion was made by Lisa to approve the September 2018 meeting minutes as presented. Julie seconded. All in favor. No nays. No abstentions.

### **II. Approval of the Agenda**

The following amendments were added to tonight's meeting agenda: Jan would like to add some questions to the Old Shell Gallery report under Old Business, and Katie would like to add a discussion about a new project under New Business. Lisa moved to approve the agenda as amended. Julie seconded. All in favor. No nays. No abstentions.

### **III. Financial Report/Present Bills**

Amy presented the Treasurer's Report on behalf of Roxanne, who was out of town. LCAAC has \$2,378.67 in its Savings account, which reflects \$0.60 earned on its original balance of \$2,378.07. LCAAC has \$663.82 in its Checking account, which reflects \$.07 earned on its original balance of \$663.75. Side Shares amounts as follows: 05=\$369.99 and 02=\$175.35.

The total sum of all accounts is \$3,587.83.

There was no report tonight for the Old Shell Gallery financials.

### **IV. Correspondence**

- The Chamber of Commerce's annual dinner invitation was shared. It will be held on 11/7/2018 at 6:00 p.m.
- There was a discussion about our annual dues for the Chamber of Commerce. Dues need to be in by 1/1/2019; we tabled this discussion and vote until the November meeting.

### **V. New Members**

There were no new member applications.

### **VI. Old Business**

#### **a) LC Distillery Art Event – info & updates**

The event concept is that LCD is inviting all members of LCAAC and Les Cheneaux Arts Council to display at LCD for one night, date TBD. Event will not be ticketed or a fund-raiser; it will be open to the public. No fee or commission for sales-transactions strictly between artist/artisan and buyer. More details/information to come after the next committee meeting with Katie Duman.

**b) 501(c)3**

Based on research presented by Jan and supplemented with information supplied by Rick and Amy about our LCCF fund, we have decided not to pursue becoming a 501(c)3 entity for the time being. We currently have an (unendowed) fund at the Les Cheneaux Community Foundation from which we can request funds as needed. LCCF's Administrator, Robin Pendery, is researching to find out if LCAAC is eligible to apply for grants through the LCCF or not. We discussed the LCCF's Annual ASK and its eligibility requirements; per LCCF rules, an organization must have an endowed fund of \$5000 in order to be considered for placement on LCCF's Annual ASK list.

**c) Policies & Procedures**

The Policies & Procedures committee will be scheduling a meeting in November.

**d) Old Shell Gallery report; 2019 season discussion**

- Great news! OSG rent will not increase for summer 2019; the only change is that if the gallery does stay open through the winter, we will have to pay \$200 per month.
- Katie will be in touch with Josh Billington about developing a business plan for OSG. The idea of simultaneously developing a business plan for LCAAC events was brought up. Katie will address that topic with Josh.
- The Gallery Committee is drafting new artist agreements. They're also writing job descriptions for OSG to get more LCAAC members involved in the operating and running of the gallery, so that no one person will be overwhelmed by volunteer shifts and work. The committee is making changes to the volunteer requirements; everyone is going to have to volunteer for at least a couple of shifts if you want to have your work shown in the gallery. A member mentioned that if the volunteer shift requirements change, it will be difficult for those who work full time to help.
- Steve Wirtz will not be doing the OSG 2019 bookkeeping. Reini has been putting together a comprehensive spreadsheet to make the bookkeeping easier, and he volunteered to take over for Steve starting on January, but he will need someone here to provide him with data during winter months/when Reini is out of town. Reini's goal is to streamline the OSG bookkeeping process so that the position will be easy to take on from year to year.
- The Gallery Committee is going to start meeting monthly.
- There was a discussion about establishing a "Friends" type of fundraising organization that would allow us to actively fundraise for our LCCF fund. The "Friends" model is what the library uses. Julie volunteered to contact Sue Drenth to learn more about it.
- We discussed sending Steve Autore a 2019 thank you card and gift. Amy will send an email to LCAAC membership to invite members to donate artworks and products for the gift.
- A member suggested that a way to help make OSG shifts easier to cover is to add a few to the current amount required.
- There was a discussion about marking OSG works down by 10% (with LCAAC swallowing the 10% loss--not the artists) in order to stretch out year-end cash; this was debated.

**e) Holiday Art Tour**

- The date is Saturday, December 8, 2018. Hours TBD.
- Unfortunately, the Kilponen Studio will not be able to participate in HAT this year.
- There was a discussion about whether HAT should continue this year, since there may be fewer venues.
- Amy will send an email to membership to assess member interest in HAT.

**VII. New Business**

- Katie told us about a new project she is working on, with three Detroit-based muralists. Although not an LCAAC-related project, the project aims to help make LCI a destination as an arts community. Amy suggested that LCAAC "draft a letter of support from LCAAC for Katie's pursuit of a mural project for

the community". This motion was made by Lisa and seconded by Reini. The motion passed with no nays and no abstentions. Amy will draft the letter.

**VIII. Adjournment**

At 7:28, Julie moved to adjourn the meeting. Cindy seconded the motion. The motion passed.